



PrintPASS

**PrintPASS[™] - Your Ticket to Managing Print Costs
Security and Compliance**





Our **PrintPASS™** software is secure. No personal information is collected with the Data Collection Agent.

PrintPASS™ Security

PrintPASS™ collects printer and copier metrics using the Data Collection Agent (DCA). The information collected by the DCA is stored in the memory of the devices, such as page counts, device description and device status. No personal or user data is collected with the DCA.

The DCA is a software application that is installed on a networked computer running Windows® 2000/XP or higher; it does not require a dedicated computer. The DCA runs as a Windows® service, allowing it to operate 24 hours a day, 7 days a week. You can customize the transmission interval to determine how often the DCA will perform a device discovery.

After each discovery, the collected data will be sent to the **PrintPASS™** secure web server.

The DCA uses one-way communication. The collected data is sent via port 443, 80, or 21 to the **PrintPASS™** web server. The DCA collects device data using SNMP (Simple Network Management Protocol), ICMP (Internet Control Message Protocol), and HTTP (Hypertext Transfer Protocol).

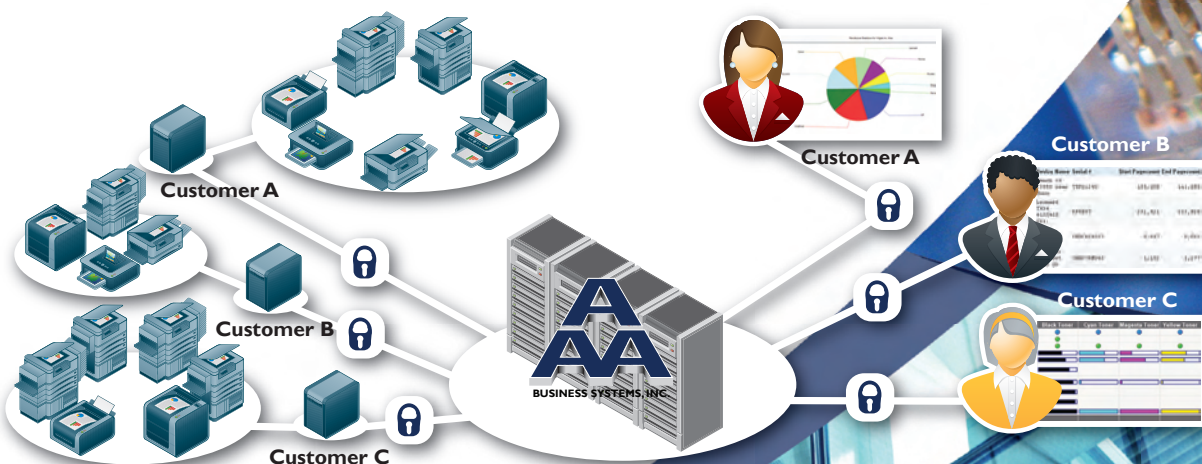
The DCA gathers printer metric data at regular intervals from printer and multi-function peripheral devices on the network. Data can also be collected

on some devices connected to external print servers, however, only one device per external print server can be detected, regardless of the number of ports. No personal or user data is collected with the DCA.

PrintPASS™ Compliance

PrintPASS™ software applications will not have an impact on compliance with the Health Insurance Portability & Accountability Act (HIPAA) for covered entities. This is because the applications do not collect, house, or transmit any information regarding the content of print jobs, and thus, have no way of accessing, housing, or transmitting electronic protected health information (ePHI) as defined by HIPAA. However, AAA's staff may need to obtain appropriate authorization according to your HIPAA compliance policies to install a DCA, particularly if we are using a workstation or an area that has the capability of accessing ePHI. We will inquire about any authorization we will need before we access any workstation capable of accessing ePHI.

The use of **PrintPASS™** software applications will not have an impact on Sarbanes-Oxley compliance as it is not intended to be used as part of an internal control structure as outlined in section 404: Management Assessment of Internal Controls and will not interfere with these controls. Under this Act, corporate executives become responsible for establishing, evaluating, and monitoring the effectiveness of internal control over financial reporting. There are IT systems designed specifically for meeting these objectives. **PrintPASS™** software is not designed as an IT control system and will not interfere or risk any other systems that are intended for that purpose.



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